**HOUSE CLEANING CHECKLIST**

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|  |  |  |
| --- | --- | --- |
| **Daily** | **Weekly** | **Monthly** |
| **Porch / Entryway** |  |  |
| [ ]  Declutter & organize | [ ]  Sweep entry & steps | [ ]  Wash windows |
| [ ]  | [ ]  | [ ]  Clean hand rails & door |
| **Kitchen** |  |  |
| [ ]  Wash dishes | [ ]  Clean spills in the fridge | [ ]  Dust & vacuum curtains |
| [ ]  Clear & wipe table | [ ]  Throw out expired food | [ ]  Wash windows |
| [ ]  Wipe countertops & stove | [ ]  Clean appliance surfaces | [ ]  Wipe cupboard doors |
| [ ]  Wipe the sink | [ ]  Scrub & shine the sink | [ ]  Clean the fridge |
| [ ]  Sweep floor | [ ]  Shake & vacuum rugs | [ ]  Clean the oven & hood |
| [ ]  Wipe up spots on the floor | [ ]  Mop floor | [ ]  Clean small appliances |
| [ ]  Take out the trash | [ ]  | [ ]  Wash the trash can |
| **Bathroom** |  |  |
| [ ]  Spray shower w / mist | [ ]  Clean sink & countertop | [ ]  Clean the showerhead |
| [ ]  Clean mirror(s) | [ ]  Wipe door & door knobs | [ ]  Wash windows |
| [ ]  Wipe the sink & counter | [ ]  Clean the tub | [ ]  Wash rugs |
| [ ]  Clean toilet bowl | [ ]  Clean outside of toilet | [ ]  Wash trash can |
| [ ]  Wipe toilet seat & rim | [ ]  Empty the trash | [ ]  |
| [ ]  | [ ]  Shake & vacuum rugs | [ ]  |
| [ ]  | [ ]  Mop floor | [ ]  |
| **Bedrooms** |  |  |
| [ ]  Make bed(s) | [ ]  Wash & change sheets | [ ]  Straighten shoes |
| [ ]  Straighten nightstand(s) | [ ]  Dust blinds | [ ]  Straighten drawers |
| [ ]  Put clothes away | [ ]  Vacuum | [ ]  Vacuum curtains |
| [ ]  | [ ]  | [ ]  Wash windows |
| [ ]  | [ ]  | [ ]  Vacuum room edges |
| **Living / Family Rooms** |  |  |
| [ ]  Pick up clutter | [ ]  Dust furniture & blinds | [ ]  Clean mirrors |
| [ ]  Straighten pillow cases | [ ]  Vacuum | [ ]  Vacuum curtains |
| [ ]  Straighten cushions | [ ]  Straighten table items | [ ]  Wash windows |
| [ ]  Straighten coffee table(s) | [ ]  | [ ]  Vacuum room edges |
| [ ]  Wipe spots off of tables | [ ]  | [ ]  Vacuum couch |
| [ ]  | [ ]  | [ ]  Clean electronics |
| **Home Office** |  |  |
| [ ]  Clean up clutter | [ ]  File papers | [ ]  Clean mirrors & pictures |
| [ ]  Sort mail | [ ]  Dust blinds | [ ]  Vacuum curtains |
| [ ]  | [ ]  Vacuum | [ ]  Wash windows |
| [ ]  | [ ]  | [ ]  Vacuum room edges |
| **Laundry / Utility Room** |  |  |
| [ ]  Laundry – clothes | [ ]  Dust shelves | [ ]  Wash windows |
| [ ]  Sweep | [ ]  Wipe washer & dryer | [ ]  Clean washer & dryer |
| [ ]  | [ ]  Clean sink & countertops | [ ]  Change AC/heating filters |
| [ ]  | [ ]  Wash bedding & towels | [ ]  Mop |
| [ ]  | [ ]  Remove lint from dryer | [ ]  |