

# HOUSE CLEANING CHECKLIST

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Daily	Weekly	Monthly
<b>Porch / Entryway</b>		
<input type="checkbox"/> Declutter & organize	<input type="checkbox"/> Sweep entry & steps	<input type="checkbox"/> Wash windows
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Clean hand rails & door
<b>Kitchen</b>		
<input type="checkbox"/> Wash dishes	<input type="checkbox"/> Clean spills in the fridge	<input type="checkbox"/> Dust & vacuum curtains
<input type="checkbox"/> Clear & wipe table	<input type="checkbox"/> Throw out expired food	<input type="checkbox"/> Wash windows
<input type="checkbox"/> Wipe countertops & stove	<input type="checkbox"/> Clean appliance surfaces	<input type="checkbox"/> Wipe cupboard doors
<input type="checkbox"/> Wipe the sink	<input type="checkbox"/> Scrub & shine the sink	<input type="checkbox"/> Clean the fridge
<input type="checkbox"/> Sweep floor	<input type="checkbox"/> Shake & vacuum rugs	<input type="checkbox"/> Clean the oven & hood
<input type="checkbox"/> Wipe up spots on the floor	<input type="checkbox"/> Mop floor	<input type="checkbox"/> Clean small appliances
<input type="checkbox"/> Take out the trash	<input type="checkbox"/>	<input type="checkbox"/> Wash the trash can
<b>Bathroom</b>		
<input type="checkbox"/> Spray shower w / mist	<input type="checkbox"/> Clean sink & countertop	<input type="checkbox"/> Clean the showerhead
<input type="checkbox"/> Clean mirror(s)	<input type="checkbox"/> Wipe door & door knobs	<input type="checkbox"/> Wash windows
<input type="checkbox"/> Wipe the sink & counter	<input type="checkbox"/> Clean the tub	<input type="checkbox"/> Wash rugs
<input type="checkbox"/> Clean toilet bowl	<input type="checkbox"/> Clean outside of toilet	<input type="checkbox"/> Wash trash can
<input type="checkbox"/> Wipe toilet seat & rim	<input type="checkbox"/> Empty the trash	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/> Shake & vacuum rugs	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/> Mop floor	<input type="checkbox"/>
<b>Bedrooms</b>		
<input type="checkbox"/> Make bed(s)	<input type="checkbox"/> Wash & change sheets	<input type="checkbox"/> Straighten shoes
<input type="checkbox"/> Straighten nightstand(s)	<input type="checkbox"/> Dust blinds	<input type="checkbox"/> Straighten drawers
<input type="checkbox"/> Put clothes away	<input type="checkbox"/> Vacuum	<input type="checkbox"/> Vacuum curtains
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Wash windows
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Vacuum room edges
<b>Living / Family Rooms</b>		
<input type="checkbox"/> Pick up clutter	<input type="checkbox"/> Dust furniture & blinds	<input type="checkbox"/> Clean mirrors
<input type="checkbox"/> Straighten pillow cases	<input type="checkbox"/> Vacuum	<input type="checkbox"/> Vacuum curtains
<input type="checkbox"/> Straighten cushions	<input type="checkbox"/> Straighten table items	<input type="checkbox"/> Wash windows
<input type="checkbox"/> Straighten coffee table(s)	<input type="checkbox"/>	<input type="checkbox"/> Vacuum room edges
<input type="checkbox"/> Wipe spots off of tables	<input type="checkbox"/>	<input type="checkbox"/> Vacuum couch
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Clean electronics
<b>Home Office</b>		
<input type="checkbox"/> Clean up clutter	<input type="checkbox"/> File papers	<input type="checkbox"/> Clean mirrors & pictures
<input type="checkbox"/> Sort mail	<input type="checkbox"/> Dust blinds	<input type="checkbox"/> Vacuum curtains
<input type="checkbox"/>	<input type="checkbox"/> Vacuum	<input type="checkbox"/> Wash windows
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Vacuum room edges
<b>Laundry / Utility Room</b>		
<input type="checkbox"/> Laundry – clothes	<input type="checkbox"/> Dust shelves	<input type="checkbox"/> Wash windows
<input type="checkbox"/> Sweep	<input type="checkbox"/> Wipe washer & dryer	<input type="checkbox"/> Clean washer & dryer
<input type="checkbox"/>	<input type="checkbox"/> Clean sink & countertops	<input type="checkbox"/> Change AC/heating filters
<input type="checkbox"/>	<input type="checkbox"/> Wash bedding & towels	<input type="checkbox"/> Mop
<input type="checkbox"/>	<input type="checkbox"/> Remove lint from dryer	<input type="checkbox"/>