



Residential Lease Worksheet

(Basic information to be agreed upon by parties and provided to legal counsel drafting a residential lease.)
Because a Residential Lease is a legally binding contract between the parties, it must be drafted by an attorney. The purpose of this form is to only identify some of the basic information necessary for legal counsel to draft this document.



A. Basic Information:

Landlord(s)	Tenant(s)
Name(s)	Name(s)
Address	Address
Property Address (legal description if available)	
Occupants	
_____	_____
_____	_____
_____	_____

B. Lease Terms:

Term	Commencement Date
Monthly Rent \$	Security Deposit \$
Late Fee \$	Right to Assign/Sublet Yes _____ No _____
Pets No _____ Yes _____ Pet Fee \$ _____	

C. Utilities/Maintenance: (check responsible party)

	Landlord	Tenant
Electric		
Gas		
Water		
Sewage & Storm Water		
Trash		
Cable/Internet		
Lawn/Snow Removal		

D. Brokerage Commissions:

Listing Brokerage	Tenant's Brokerage
Fee	Fee
Paid by	Paid By
Payment Due Date	Payment Due Date