

YOUR LOGO
HERE

WRITER / COMPANY

Name: _____
Address: _____

Phone #: _____
Email Address: _____

BILL TO

Name: _____
Address: _____

Phone #: _____
Email Address: _____

DETAILS

Date	
Invoice #	
Terms	
Due Date	

DESCRIPTION	HOURS	RATE (\$/HR)	TOTAL

SUBTOTAL	
TAX	
MISC.	
BALANCE DUE	

NOTES: