A close up of a logo

Description automatically generated

# CLEANING COMPANY Name

## SERVICE Invoice

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **COMPANY** | |  | **BILL TO** | | |  |  | | |
| Company Name  Address Line 1  Address Line 2  City, State ZIP Code  Phone #  Email Address | |  | Name  Address Line 1  Address Line 2  City, State ZIP Code  Phone #  Email Address | | | **Invoice #** |  | | |
| Invoice Date |  | | |
| Customer ID |  | | |
|  |  | | |
|  | | | | | | | | | |
| Date | INVOICE # | | | SERVICE MANAGER | | | | Terms | |
|  |  | | |  | | | |  | |
|  | | | | | | | | | |
| Description | | | | | HOURS | RATE ($/hr) | | Total | |
|  | | | | |  |  | |  | |
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|  | | | | |  |  | |  | |
|  | | | | | | | SUBTOTAL | |  |
| TAX | |  |
| MISC. | |  |
| **Balance Due** | |  |

|  |
| --- |
| NOTES: |