



YOUR LOGO
HERE

FREELANCER / COMPANY

Name: _____
Address: _____

Phone #: _____
Email Address: _____

BILL TO

Name: _____
Address: _____

Phone #: _____
Email Address: _____

DETAILS

Date	
Invoice #	
Terms	
Due Date	

SERVICE DESCRIPTIONS	HRS / QTY	RATE / COST	TOTAL

SUBTOTAL	
TAX	
MISC.	
BALANCE DUE	

NOTES / PAYMENT INFORMATION: