

PARTY RENTAL INVOICE



| | | | | | |
|----------------|-------|----------------|-------|------------------|-------|
| COMPANY | _____ | BILL TO | _____ | Invoice # | _____ |
| | _____ | | _____ | Invoice Date | _____ |
| | _____ | | _____ | Customer ID | _____ |

| DATE | RESERVATION # | REPRESENTATIVE | TERMS | TAX ID |
|------|---------------|----------------|-------|--------|
| | | | | |

| PARTY ITEM # | DESCRIPTION | TIME USED | RATE | TOTAL |
|--------------|-------------|-----------|------|-------|
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| | |
|--------------------|-------|
| SUBTOTAL | _____ |
| TAX | _____ |
| MISC. | _____ |
| BALANCE DUE | _____ |

NOTES: (SETUP COSTS, ACCEPTABLE PAYMENT METHODS, ETC.)