Montgomery Thompson

332 Dawn Road, Lewistown, PA 19096 Cell Phone: 610-654-3210 Email:MT654321@wcupa.edu

**EDUCATION: West Chester University**, West Chester, PA May 2017 Bachelor of Science in Accounting

* AACSB accredited program
* GPA: 3.39; Dean’s List Fall 2015, Spring 2016
* Graduating in May with 150 credits; academic plan available upon request
* Plan to sit for CPA exam in December 2017

**Bucks County Community College**, Newtown, PA August 2013 - May 2014

* General education preparation

**EXPERIENCE: Legacy Planning Partners,** West Chester, PA April 2016 - current

*Assistant*

* Utilize Excel and QuickBooks to organize and audit client financial records and analyze investment patterns
* Communicate and work effectively on teams in a corporate environment
* Develop knowledge of IRAs, inflation, stocks, present/future values through project assignments and Internet research

**Kreischer Miller,** Horsham, PA June 2016 - August 2016

*Audit Intern*

* Assisted Senior Accountants with mailing client confirmations, updating internal control forms, and preparing depreciation schedules using proprietary software
* Prepared basic work papers in Excel to test client accounts such as cash, prepaid expenses, accrued expenses, and fixed assets
* Supported Senior Accountants and Directors on the Audit & Accounting Team

**Wawa,** Roslyn & West Chester, PA June 2015 - April 2016

*Beverage Storage, Cash Register, and Deli Associate*

* Developed a faster way to stock the refrigerator, which the manager implemented as a standard training protocol for all other employees
* Received a raise the first week for displaying strong work ethic and positive attitude
* One of the few workers within the store able to adapt and perform various roles

**Aramark Catering,** West Chester, PA September 2014 - May 2015

*Event Assistant*

* Worked in teams to set coordinate events of up to 200 attendees
* Employee of the Month in April 2015
* Requested to work more hours by managers due to positive job performance

**SKILLS: ▪** Aptitude for quantitative and analytical projects

* Work well with diverse groups of people, in teams and one-on-one
* Possess strong work ethic and motivation
* Proficient with QuickBooks, Microsoft Word, Excel, Outlook, and SharePoint

**ACTIVITIES:** Accounting Society, West Chester University, 2014 - current

Flag football (intramural), West Chester University, 2015 - current Strength training

Golf Team in High School

