|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
|  | **INVOICE** | |  |  |  |  |
|  | [Your Company Name] |  |  |  | **DATE** |  |
|  | [Company Street Address] |  |  |  |  |  |
|  | [City, State, Zip/Post Code] |  |  |  | **INVOICE NO.** |  |
|  | [Company / Work Phone] |  |  |  |  |  |
|  | [Email Address] |  |  |  | |  |
|  |  |  |  | | |  |
|  | **BILL TO** |  | **SITE / LOCATION** | | |  |
|  | [Contact Name] |  | [Site Name] | | |  |
|  | [Client Company Name] |  | [Address] | | |  |
|  | [Address] |  | [Phone] | | |  |
|  | [Phone, Email] |  |  |  |  |  |
|  |  |  |  | | |  |
|  | **DESCRIPTION** | | **QTY / HR** | **UNIT PRICE / RATE** | **TOTAL** |  |
|  | Construction Materials | | | | |  |
|  |  | |  |  | 0.00 |  |
|  |  | |  |  | 0.00 |  |
|  |  | |  |  | 0.00 |  |
|  | Labor / Services | | | | |  |
|  |  | |  |  | 0.00 |  |
|  |  | |  |  | 0.00 |  |
|  |  | |  |  | 0.00 |  |
|  | Other | | | | |  |
|  |  | |  |  | 0.00 |  |
|  |  | |  |  | 0.00 |  |
|  | Remarks / Payment Instructions: |  |  | **SUBTOTAL** | 0.00 |  |
|  |  | |  | **DISCOUNT** | 0.00 |  |
|  |  | **AFTER DISCOUNT** | 0.00 |  |
|  |  | **TAX RATE** | 0.00% |  |
|  |  | **TOTAL TAX** | 0.00 |  |
|  |  | |  | **Balance Due** | **$ -** |  |
|  |  | | | | |  |
|  |  | | | | |  |
|  |  |  |  |  |  |  |