**Ernst Young Accounting**

318 N 9th Street, Monmouth, IL | eyaccounting@gmail.com | 999-999-9999

**EDUCATION**

**Monmouth Roseville High School May 2020**

Monmouth, IL **Cumulative GPA: 3.75/4.0**

**Honors:** Honors Roll (Fall 2016-Fall 2019)

**EXPERIENCE**

**Accounting Intern Summer 2019**

North American Lighting, Inc. Corporate Headquarters, Paris, IL

* Computed corporate sales tax liability
* Facilitated fixed asset tagging project and recorded collected data from six production plants
* Collected vendors’ account information for ACH usage
* Utilized access database storing multi-million dollar asset information for a Tier 1 corporation

**Volunteer Income Tax Preparer Spring 2018-Present**

Monmouth Volunteer Income Tax Assistance (VITA), Monmouth, IL

* Complete income taxes on a volunteer basis for residents of the Monmouth community
* Earned certification after training course and examination completion
* Serve as a Student Assistant during Spring 2018 to review completed returns and assist professors in creating schedules and curriculum

**Assistant [Accounting Tutor and Lab Instructor Fall 2018-Present](https://opendocs.com/)**

[Monmouth High School, Monmouth, IL](https://opendocs.com/)

* [Shadow a tutor while assisting Financial and Managerial Accounting students in understanding concepts](https://opendocs.com/)
* [Attend weekly Financial Accounting Lab where course concepts are reinforced](https://opendocs.com/)
* [Score students’ lab assignments weekly in consideration of effort and accuracy](https://opendocs.com/)

**[Academic Coach Spring 2019- Present](https://opendocs.com/)**

[Monmouth High School Teaching and Learning Center, Monmouth, IL](https://opendocs.com/)

* [Assist students in organizing materials and reaching academic goals](https://opendocs.com/)
* [Communicate weekly through one-on-one appointments](https://opendocs.com/)
* [Develop mentor relationships to drive students to success](https://opendocs.com/)

**Sales Associate 2016-2018 (Seasonal)**

Broadway Boot Company, Nashville, TN

* Display and organize product strategically to increase sales based on clientele
* Communicate with customers to determine their needs during Country Music Association Festival and New Year’s Celebrations
* Achieved No. 2 sales in company during the 2016 New Year’s Celebration

**LEADERSHIP AND INVOLVEMENT**

**National Honor Society Member Spring 2018-Present**

**Class Vice President Fall 2018-Present**

**Monmouth College Chorale Spring 2017-Present**