

SAMPLE 2 – School Counseling Resume

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LICENSURES

Professional Educator License (PEL)

- School Counselor, Prekindergarten through grade 12

Illinois Professional Counselor License (LPC)

EDUCATION

DePaul University, Master of Education in Counseling, Concentrations of School and Community, Chicago, IL. 2008-2011

- GPA - 4.00/4.00
- Type 73-certified, LPC qualified pending examination

University of Minnesota, Bachelor of Science in Human Development and Family Studies, Minneapolis, MN. 2003-2007

COUNSELING EXPERIENCE

Rogers High School, Professional School Counselor (counseling intern, 2010-2011) Chicago, 2011-2013

- Led senior and freshmen grade level meetings – analyzed attendance, grade and discipline data to select and administer appropriate universal, targeted and individual interventions
- Served on CARE team, which directs students to appropriate small groups and social-emotional support and interventions; led LGBT support, CBITS (cognitive-behavioral trauma) and Think First (anger management) groups
- Used qualitative and quantitative data to assess effectiveness of Tier 1 and Tier 2 interventions and shared these results with administrators, staff, parents and students
- Acted as school-wide Testing Coordinator and elected as Associate Union Delegate
- Served in multiple extra-curricular leadership roles, including head freshman/sophomore women's basketball coach, gay-straight alliance advisor and student council faculty liaison
- Conducted parent meetings in Spanish and developed conversational Spanish skills, including reading and writing
- Worked with Logan Square Neighborhood Association, BUILD, City Year and other key community stakeholders to develop programming and interventions for students

RESEARCH AND ADVOCACY EXPERIENCE

Social/Emotional Fridays – Anti-bullying Campaign, co-creator Chicago, 2011-present

- Used freshman needs assessment data to spearhead a student-led, anti-bullying campaign
- Presented "Social-Emotional Fridays" at CPS Counselor swap (Dec. 2011) and Illinois School Counseling Association Annual Conference (March 2012)

Closing the Gap at Rogers High School: A student-led anti-bullying initiative Chicago, 2010-present

- Developed curriculum for a socio-educational anti-bullying task force, which met weekly during quarter four to address relational issues at Rogers High School
- Presented the qualitative and quantitative data from this project at the DePaul University Counseling and Special Education Poster Conference (May 2010), Illinois Safe Schools Alliance (ISSA) Summer Institute (June 2011 and 2012), ISSA Youth Summit (Nov. 2011), National Safe Schools Roundtable (Nashville, Nov. 2011)

- Gained recognition for work around bullying and was invited to speak as a special guest on the Chicago Bar Association's television program "You and the Law" (Dec. 2011)

DePaul University

Chicago, 2010-present

- Researching the effectiveness of K-8 counseling with Dr. Erin Mason, focusing on the disparities between counselor roles and duties, presented at American School Counselor Association Conference (Minneapolis, June 2012)
- Presented "Addressing Anti-LGBTQ Bullying in Schools" on behalf of the Illinois Safe Schools Alliance to graduate level counselors-in-training (July 2013)
- Helped facilitate Alternative Schools Colloquium in conjunction with the Career Center (February 2012)

DePaul University Office for Teaching, Learning & Assessment,

Graduate Student Manager – Supplemental Instruction (SI)

Chicago, 2008-2011

- Researched current trends in collaborative learning in order to train and manage undergraduate peer leaders
- Created the Peer Educational Achievement Council and served as co-facilitator of the council, which fostered community among SI leaders and improved functionality of the SI program
- Co-developed an Undergraduate Teaching Assistant pilot program for Spring 2011 in TCC 502
- Analyzed and organized all relevant program data and worked with TLA director to write, publish and present data at Association of Institutional Research annual conference (Montreal, March 2011)

MEMBERSHIP AFFILIATION

- American Counseling Association (ACA)
- American School Counselor Association (ASCA)
- Association for Lesbian, Gay, Bisexual and Transgender Issues in Counseling (ALGBTIC)
- Chi Sigma Iota (CSI)
 - Served as the school counseling representative on DePaul University's executive board (2008-2011)
- Illinois School Counseling Association (ISCA)

PROFESSIONAL DEVELOPMENT

- Attendee: Illinois Safe Schools Alliance Youth Summit/GSA Advisor Workshops, 2012
- UMOJA Student Development Corporation Training, Anti-Bullying Training (CPS) 2012
- Calm Classroom Training, Youth Guidance, 2012
- Cognitive Behavioral Interventions for Trauma in Schools (CBITS) Training, 2011
- Counselor Connection Workshop on Advocacy at the Center on Halsted, 2011
- Building Safe Schools Seminar at the Center on Halsted, 2010
- Children Impact Seminar: Social/Emotional Learning Standards, 2010
- Peer Educator Advocacy Conference, New York, 2010

