

# VIRGINIA GENERAL BILL OF SALE

Date of Sale: \_\_\_\_\_ (mm/dd/yyyy)

## 1. BUYER

Name: \_\_\_\_\_ (hereinafter the "Buyer")

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

## 2. SELLER

Name: \_\_\_\_\_ (hereinafter the "Seller")

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

## 3. PROPERTY INFO

Description of sold item(s): \_\_\_\_\_

Serial Number (if any): \_\_\_\_\_

Color: \_\_\_\_\_

Brand (or make): \_\_\_\_\_

Year (or model): \_\_\_\_\_

## 4. PAYMENT

The Buyer agrees to pay the Seller the following in exchange for the Property:

Sale price: \$ \_\_\_\_\_ (Taxes included? Check one:  Yes |  No)

Paid for via the following payment method (check one):

Cash |  Check |  Credit / Debit Card |  Other: \_\_\_\_\_

Additional Terms (Optional): \_\_\_\_\_

## 5. SIGNATURES

Buyer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Buyer Printed Name: \_\_\_\_\_

Seller Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Seller Printed Name: \_\_\_\_\_



# CERTIFICATE OF ACKNOWLEDGEMENT

(The section below is to be completed by a Notary Public ONLY.)

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me  
\_\_\_\_\_ (Name of Notary), personally appeared  
\_\_\_\_\_ (Seller) and \_\_\_\_\_ (Buyer), who  
proved to me through government issued photo identification to be the above-named person(s), in  
my presence executed the foregoing instrument and acknowledged that he/she/they executed the  
same as his/her/their free act and deed.

\_\_\_\_\_  
**Notary Public Signature**

My commission expires: \_\_\_\_\_

